

# River Gate High School

## *Meeting Minutes*

October 26, 2015

12:00 PM

Greater Warren-Youngstown Urban League

209 W. Market Street

Warren, OH 44481

### **I. Call to Order:** 12:08 PM

### **II. Roll Call**

#### **Board Members Present:**

Thomas Conley, *President*

Larry Bonner, *Treasurer*

Sandra L. Matlock, *Secretary*

Pamela Smith

Bernadette McElroy

#### **Other Attendees:**

Jason Cooper, *School Administrator*

Susan Scarponi, *Sponsor Representatives, Charter School Specialists*

Carlena Hart, *Assistant to Board Legal Counsel*

Jeff Foster, *Fiscal Officer Representative, via telephone*

Joe Palmer, *Cambridge Education Group*

### **III. Public Comment** - none

### **IV. Approval of Agenda**

### **V. Action & Discussion Items**

#### **a) Approval of Minutes of Prior Meeting**

**RESOLVED**, that the Board of Directors approves the minutes of the meeting of September 21, 2015 as presented.

Moved: Bonner Seconded: Matlock

Ayes: 4 Nays: 0

#### **b) State of the School**

**RESOLVED**, that the Board of Directors accepts the State of the School Report as presented.

Moved: Matlock Seconded: Smith

Ayes: 4 Nays: 0

#### **c) Financial Report**

**RESOLVED**, that the Board of Directors accepts the financial report as presented

Moved: Bonner Seconded: Matlock

Ayes: 5 Nays: 0

**d) Revised Five Year Forecast**

**RESOLVED**, that the Board of Directors accepts the revised five year forecast as presented.

Moved: Matlock Seconded: Smith  
Ayes: 5 Nays: 0

**e) Audit Arrangement Letter**

**RESOLVED**, that the Board of Directors hereby approves the Letter of Arrangement from Rea & Associates for purposes of conducting the 2014-2015 audit, and authorizes the Board President to sign the Letter of Arrangement, and authorizes its fiscal officer to pay invoices related thereto in an amount not to exceed \$3,864.00.

Moved: Matlock Seconded: McElroy  
Ayes: 5 Nays: 0

**f) Acceptance of Restraint and Seclusion Report**

**RESOLVED**, that the Board of Directors hereby accepts the restraint and seclusion report as presented.

Moved: Bonner Seconded: Matlock  
Ayes: 5 Nays: 0

**g) School Annual**

Ms. Hart reported that the annual report distribution deadline had been extended until January 31, 2016. Mr. Palmer confirmed that a draft annual report will be presented at the December meeting.

**h) Discussion of the Change in the Certificate of Occupancy Classification**

Mr. Cooper spoke to the use change and may need to make improvements. There is a possibility that the School may receive a waiver. The School will need to install crash bars on the exterior doors.

**i) Discussion of Expenditure for Signage**

**RESOLVED**, that the Board of Directors hereby approves the expenditure for signage for the School in the amount of \$14,854.00.

Moved: Bonner Seconded: Matlock  
Ayes: 5 Nays: 0

**j) Acceptance of Insurance Check**

**RESOLVED**, that the Board of Directors hereby accepts the insurance check in the amount of \$10,821.67 for insurance claimed filed regarding the vandalism to the air conditioning unit, and authorizes said check to be used to offset cost of the air conditioning quote with Mazza as previously approved by the Board of Directors at the Board of Directors meeting held on August 17, 2015.

Moved: Smith Seconded: Matlock  
Ayes: 5 Nays: 0

**k) CCIP and OIP Alignment**

**WHEREAS**, the Board of Directors of River Gate High School is required to document that the School's Ohio Improvement Plan (OIP) and Comprehensive Continuous Improvement Plan are aligned as requested by the Sponsor, and the school leader and/or designee has presented such supporting documentation to the Board of Directors.

**RESOLVED**, that the Board of Directors affirms that the OIP and CCIP are aligned.

Moved: Matlock Seconded: Bonner

Ayes: 5 Nays: 0

**VI. Informational Reports**

**a) Sponsor Update**

Ms. Scarponi spoke to the Sponsor Connection included in the meeting materials. She noted that the management company evaluation submission date has been extended until after the release of the report card data. Ms. Scarponi also noted that the Auditor of State of Ohio will be making surprise visits at public schools to verify regarding attendance audits.

**b) Legal Update**

Ms. Hart reported on the October Legal Update included in the meeting materials. Ms. Hart highlighted the recent White Hat Management decision. Also, Ms. Hart reported on updates to HB 2.

**c) Management Update**

Mr. Palmer spoke to the Management Update, including that management has started having conversations with community organizations for entrepreneur partnership opportunities.

**VII. Confirmation of Next Regular Meeting – Monday, December 14, 2015 at 12:00 P.M., at River Gate High School**

458 Franklin Street, Warren, Ohio 44481

**VIII. Adjournment – 1:35 PM**

Moved: Matlock Seconded: McElroy

Ayes: 5 Nays: 0

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Approved by the Board of Directors of River Gate High School on December 21, 2015.

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Board Secretary